

## List of documents required for Indian Custom Clearance as well as Nepal Custom Clearance

| SL No.                               | Scheme/Item                         | Documents required from Consignor                                  | Documents required from Consignee  |
|--------------------------------------|-------------------------------------|--|--|
| 1                                    | General Trading (Export by Traders) | • GST Invoice (3 Copies)   | • Income Tax Registration Copy   |
|                                      |                                     | • Packing List (3 Copies)  | • Vat Registration Copy  |
|                                      |                                     | • Import Export code Certificate Copy if Value is >= 25000/-       | • Industrial Registration Copy   |
|                                      |                                     | • Authority Letter in F/O Clearing Agent if Value is >= 10 Lac     | • Exim Code  |
|                                      |                                     | • LUT  | • Authority letter for custom clearance in favour of Nepal Custom Clearing Agent |
|                                      |                                     | • Ad Code  | • Bank Documents   |
| 2                                    | Export by Manufacturers in USD (\$) | • GST Invoice - Duplicate for Transporter                          | • Income Tax Registration Copy   |
|                                      |                                     | • Packaging List -1 Copy   | • Vat Registration Copy  |
|                                      |                                     | • Certificate of Origin  | • Industrial Registration Copy   |
|                                      |                                     | • IEC Certificate Copy   | • Letter of Credit   |
|                                      |                                     | • Commercial Invoice for USD (\$)                                  | • Delivery order issued by the bank  |
|                                      |                                     | • L\C  | • Exim Code  |
|                                      |                                     | • Performa Invoice   | • Authority letter for custom clearance in favour of Nepal Custom Clearing Agent |
|                                      |                                     | • Copy of A.D. code issue by the bank                              |  |
|                                      |                                     | • Authority letter in Favour of CHA                                |  |
|                                      |                                     | • LUT  |  |
| 3                                    | Draw Back Scheme Under USD (\$)     | • GST Invoice (4 Copies)   | • PAN  |
|                                      |                                     | • Excise Invoice (Duplicate for Transporter)                       | • Authority Letter & Delivery order issued by the bank                           |
|                                      |                                     | • IEC No.  | • Exim Code  |
|                                      |                                     | • Commercial Invoice (4 Copies)                                    |  |
|                                      |                                     | • Packaging List (4 Copies)  |  |
|                                      |                                     | • Authority Letter addressing Land Custom Station Authorizing CHA, |  |
|                                      |                                     | • Certificate of Origin,   |  |
|                                      |                                     | • Test Report,   |  |
|                                      |                                     | • ISO Certificate,   |  |
|                                      |                                     | • Performa Invoice,  |  |
|                                      |                                     | • L.C. (Letter of Credit)  |  |
|                                      |                                     | • Draw Back Declaration with DBK Sl. No.                           |  |
|                                      |                                     | • Copy of A.D. code issued by the bank                             |  |
| • Authority letter in Favpur of CHA. |                                     |  |  |
| • LUT                                |                                     |  |  |
| 4                                    | DES Scheme                          | • Excise Invoice (Duplicate for Transporter)                       | • PAN  |
|                                      |                                     | • IEC No.  | • Authority Letter & Bank D.O  |

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as well as Nepal Custom Clearance**

|   |              |  |  |
|---|--------------|--|--|
|   |              | • Commercial Invoice (4 Copies)                                    | • Exim Code  |
|   |              | • Packaging List (4 Copies)  |  |
|   |              | • Authority Letter addressing Land Custom Station Authorizing CHA, |  |
|   |              | • Certificate of Origin,   |  |
|   |              | • Test Report  |  |
|   |              | • ISO Certificate,   |  |
|   |              | • Performa Invoice,  |  |
|   |              | • L.C. (Letter of Credit)  |  |
|   |              | • DES Declaration with DES Sl. No.,                                |  |
|   |              | • Advance License Copy   |  |
|   |              | • Bill of Export (Org., Dup., & Triplicate)                        |  |
|   |              | • AD Code of Banker`s of Exporters                                 |  |
|   |              | • Authority letter in Favour of CHA                                |  |
|   |              | • LUT  |  |
| 5 | Chasis (New) | • GST Bill   | • PAN  |
|   |              | • IEC No.  | • Authority Letter & a Letter from The Ministry of Transportation of Nepal |
|   |              | • Packaging List   | • Exim Code  |
|   |              | • AD Code  |  |
|   |              | • LUT  |  |
| 6 | Medicine     | • GST Bill   | • PAN  |
|   |              | • Test Report  | • Authority Letter   |
|   |              | • Medicine declaration   | • DDA  |
|   |              | • IEC Code   | • Exim Code  |
|   |              | • AD Code  |  |
|   |              | • LUT  |  |